

# OFFICE OF YOUTH DEVELOPMENT

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KATHLEEN BABINEAUX BLANCO, GOVERNOR

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SIMON G. GONSOULIN, DEPUTY SECRETARY

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October 4, 2005

Ms. Anne Soileau, Acting Director  
Department of State Civil Service  
P. O. Box 94111  
Baton Rouge, LA 70804-9111

Dear Ms. Soileau:

In accordance with Civil Service Rule 17.8, the Office of Youth Development is requesting approval to implement a furlough without pay for its employees who have not contacted our agency since Hurricane Katrina. The reason for this request is that we assume these employees may never report back to work, and we, therefore, do not wish to continue paying their salaries. We request the furlough apply only to Bridge City Center for Youth employees in Jefferson Parish. We propose the furlough for all affected employees listed in this plan begin on October 5, 2005 and end at close of business October 30, 2005. This would equal to no more than 172.62 hours of furlough for the employees who work a 12-hour shift and no more than 160.00 hours of furlough for the employees who work an eight hour shift.

Since we are not proposing the furlough of all of our employees, our agency asks for an exception to the regular layoff avoidance rules, as provided for by Civil Service Rule 17.5. We request that an exception to Rule 17.3 be approved, thus allowing our agency to furlough only those employees who have not contacted us since Hurricane Katrina. As a second part of this exception request, we propose to list the names of those who will be covered by this furlough measure, instead of those who will be excluded from it. The reason for this request is that this proposed list will be shorter than that of those who have contacted our agency since Hurricane Katrina.

In the event that any of the affected employees should contact our agency before the effective beginning date of the furlough, our agency will not include them in the furlough.

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In the event that an affected employee (s) should contact our agency during the period of the furlough, our agency will place him or her on special leave, annual leave, or direct the employee back to work, instead of furloughing him or her. In this unprecedented type of furlough, we cannot foresee the recall schedule from furlough for these employees, since we do not know who may respond or when. Those not responding will be furloughed the entire period of time stated in this plan, and therefore, there will be no recall from furlough for them. Since the normal recall provisions stated in Civil Service Rule 17.8 are not applicable in this furlough, we ask for an exception to any specific recall schedule, subject to our planned actions stated above in this plan.

The employees and their job titles we are proposing for this furlough are as follows:

Employee Name	Job Title
NeJuan Bakewell	Youth Care Worker 1
Vaughn Bolden	Corrections Cadet
Merlin Brown	Corrections Cadet
John Carr	Corrections Cadet
Ladonna Covington	Therapeutic Recreation Specialist 1
Keyonia Divinity	Corrections Sergeant
Rodney George	Corrections Cadet
Chasity Gibson	Youth Care Worker 1
Clifford Johnson	Corrections Sergeant
Kimberly Johnson	Therapeutic Recreation Specialist 2
Steven Johnson	Corrections Sergeant
Felicia Mackey	Corrections Sergeant
Jelonda McCraie	Corrections Sergeant
Dwan Robertson	Corrections Sergeant
Charon Simmons	Corrections Sergeant
Adam Williams	Corrections Captain
Stacey Youngblood	Corrections Sergeant

*Anne S. Soileau*  
 10/4/05

**APPROVED**

DEPARTMENT OF  
STATE CIVIL SERVICE

OCT 04 2005


*Anne S. Soileau*  
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If you require additional information, please contact Trudy Gautreau, Human Resource Director at (225) 287-7977 or at [TGautreau@oyd.louisiana.gov](mailto:TGautreau@oyd.louisiana.gov). Thank you

Sincerely,



Simon Gonsoulin  
Deputy Secretary

SG:tcg